



Washington State Department of
Labor & Industries
 Employment Standards Program
 PO Box 44510
 Olympia WA 98504-4510
 Phone (866) 219-7321 FAX (360) 902-5300

PARENT AUTHORIZATION SUMMER WORK

For parents or legal guardians to indicate approval for a minor employee to work according to the terms listed by the employer.

Email: teensafety@Lni.wa.gov or Web page: www.TeenWorkers.Lni.wa.gov

This is not a Minor Work Permit

Employers must have a minor work permit endorsement on their Business License for each work location with employees under age 18 and renew it each year.

See <http://bls.dor.wa.gov/minorworkpermit.aspx>

This form is to be **kept on file by the employer** at the minor's workplace and be available for department review. Additionally, the employer must renew this authorization annually.

Employee (Minor's) Information

Name of Employee (Minor)	Minor's Date of Birth (Must be accompanied by proof)	Month	Day	Year
Employee (Minor's) Address	City	State	Zip	

Employer Information

Employer Business Name	Phone Number	9-Digit UBI for Business Location	Expiration Date of Minor Work Permit:	
Address of Minor's Work Location	City	State	Zip	

Wage per hour: \$ _____	Number of days per week: _____	List Job Duties: _____	Is minor employed at any other job? <input type="checkbox"/> Yes <input type="checkbox"/> No If answered as "yes", how many hours per week _____
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Maximum number of work hours during **Summer Months**

Maximum hours to be worked Per Day : Monday - Sunday _____ Parent may adjust limits as needed: _____
Maximum hours to be worked Per Week : Weekly maximum: _____ Parent may adjust limit as needed: _____

Start and Quit time during **Summer Months**

Earliest start time: Monday - Sunday _____ AM PM	Check One
Latest quit time Monday - Sunday _____ AM PM	Check One
Parent may adjust quit time as needed: _____	

Employer Signature

Date	Title:	Employer Representative Signature	Print Name
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Employee (Minor's) Signature

Date	Employee (Minor) Signature	Print Name
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Parental Authorization

(These sections to be completed by the minor's parent or guardian after employer completes top portion.)

I consent to allow the minor listed to be employed at the occupation and under the conditions stated above.

Date	Phone Number	Parent or Guardian Signature	Print Name
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Parents: To get a copy of the prohibited duties and other child labor provisions, contact L&I by phone or email listed on the front of this form or via the internet at www.TeenWorkers.Lni.wa.gov.

Padres: Si tiene preguntas o necesita información en español sobre este formulario u otros requisitos para los trabajadores adolescentes, por favor vaya a www.Lni.wa.gov/Spanish/WorkplaceRights/TeenWorkers o llame al 1-866-219-7321.

For translation help in any other language, please call 1-866-219-7321 and press 0.

Comment by Parent or Guardian:

General Information on Summer Work Hours Allowed For Minors

Once this form has been signed by a parent or guardian, parents may keep the chart of work hours below for their reference. For more information, email teensafety@Lni.wa.gov or visit the Teen Workers website at www.TeenWorkers.Lni.wa.gov.

Hours and Schedules Minors are permitted to Work in Non-Agricultural Jobs					
	Hours of Day	Hours a Week	Days a Week	Begin	Quit
14- and 15-year-olds					
Summer weeks	8 hours	40 hours	6 days	7 a.m.	9 p.m. (9 p.m. June 1 to Labor day only)
16- and 17-year-olds					
Summer weeks	8 hours	48 hours	6 days	5 a.m.	12 a.m. (Midnight)
<ul style="list-style-type: none"> ▪ An adult must supervise minors working after 8 p.m. in service occupations, such as restaurants and retail businesses. ▪ Overtime rules apply for all hours worked over 40 in one week. 					

Hours and Schedules Minors are permitted to Work in Agricultural Jobs					
	Hours of Day	Hours a Week	Days a Week	Begin	Quit
12- and 13-year-olds					
Summer weeks	8 hours	40 hours	6 days	5 a.m.	9 p.m.
Note: 12- and 13-year-olds may perform work hand-harvesting berries, bulbs, cucumbers and spinach.					
14- and 15-year-olds					
Summer weeks	8 hours	40 hours	6 days*	5 a.m.	9 p.m.
16- and 17-year-olds					
Summer weeks	10 hours	50 hours (60 hours per week in mechanical harvest of peas, wheat and hay)	6 days*	5 a.m.	10 p.m.
*Exception: 14- to 17-year-olds are allowed to work 7 days a week in dairy, livestock, hay harvest and irrigation.					